

COVER LETTER

Sejal jain

sejal6201jain@gmail.com

6376721155

07/20/2000

1/103 Malviya Nagar Jaipur

respected Hiring Manager,

I'm applying for a post of Dance teacher, primary class all subject , senior class business studies teacher position at your company.

Please find my resume attached.

I can be reached at the number above or at my email address.

Sincerely,

Sejal jain

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sejal6201jain@gmail.com
1/103 Malviya Nagar Jaipur
Mobile : 6376721155



CAREER OBJECTIVE

I am a consistent, hardworking, highly motivated person. I enjoy working with the public. I feel that I am a friendly, outgoing and dependable person. I feel it is crucial to demonstrate the importance of my job duties and expectations. I am looking to improve my position in the work force, expand my knowledge and skills. I am also looking to establish long term employed in a friendly environment.

ACADEMIC DETAILS

- Class 10 [2016] with aggregate of 8.8 from S.J public school
- Class 12 [2018] with aggregate of 91% from S.J public school
- B.com 1 st year honors business and administration [2019] with aggregate of 60% from Maharani college
- B.com honour b.A.D.M 2nd year [2020] with aggregate of 61% from Maharani college
- B.com honors final year [Pursuing] with aggregate of % from Maharani college
- Kathak 1 st year madhayama [2017] with aggregate of 1 Division% from Bhatkhande
- Kathak 2 nd year madhayama [2018] with aggregate of 1 Division% from Bhatkhande
- Kathak 3 rd year madhayama [2019] with aggregate of 1st Division% from Bhatkhande
- Kathak visharad 1 st year [2020] with aggregate of 1st Division% from Bhatkhande
- Kathak visharad final year [Pursuing] with aggregate of % from Bhatkhande

WORK EXPERIENCE

- Worked as Dance teacher , primary class all subject except hindi and business studies teacher in Jaipur Cambridge school from Apr 2019 to Jul 2020
Role :Dance teacher (kathak, prepared annual function , skit , competitions) etc . taught classes
- Worked as Dance teacher in Rishikul vijay public school from Jul 2020 to Jan 2021
Role :dance teacher
- Worked as Primary class and Dance teacher in Defence public school from Mar 2018 to Mar 2019
Role :primary classes all subjects except hindi and dance teacher
- Worked as Business studies teacher in Dakshina institute of commerce and management from Mar 2018 to Jan 2021
Role :teacher in coaching institute

PROJECT DETAILS

• Annual function

Description : jaipur Cambridge annual function
Duration : 1 month
Role : Choreographed 20 dances and small skits
Team Size : 0

• 15th august and 26th january program

Description : theme dance play
Duration : 10 days
Role : Teacher
Team Size : 0

• Children's day , competition , janmashtami celebration

Description : complete kathak , kaviti , songs , and many more
Duration : hardly 15 days time
Role : Teacher
Team Size : 0

• Weeding choreographies

Description : 8 weeding
more than 15 songs in 1 weeding
Duration : 1 week
Role : Choreographer
Team Size : 2

• **Small festive culture**

Description : Dances
Duration : depends on event
Role : Choreographer
Team Size : 0

FIELD OF INTEREST

- Seeking a challenging opportunity and willing to utilise my knowledge , interest , experience contribute toward the goal of the organisation bada medium of educating them by the middle of educating the children and giving my dance classes

SKILLS

- Choreographed many dances , first runner up all India Arihant natya Sanstha dance competition , finalist of arena of dance competition, 2nd runner up of nityam dance competition taught many students with full dedication and enthusiasm

ACHIEVEMENTS

- 1st runner up of arihant natya sanstha dance competition , 2 nd runner up nrityam dance competition , finalists of arena of dance competition , 8th runner up of dance competition

CURRICULAR ACTIVITIES

- Dance , yoga , zumba , sports , writing
- Debates , cooking

STRENGTH & HOBBIES

- Creative, hard working, punctual , love to explore new ideas , never give up , love to learn new things , dedication, honesty
- Dancing ,playing, learning, teaching ,exploring, reading

REFERENCE

Sunita ma'am

Principal

Jaipur Cambridge school

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9887800366

Dikshant batwara

Boss

Dakshina institute of management and commerce

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7568710843

DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.



(Sejal jain)